INSTRUCTIONS TO CANDIDATES

1. Candidates should occupy the correct seats and write correct seat number and other details in the space provided for the purpose on the answer-books.
2. Candidates who are not in their seats by the time notified will not as a rule be permitted to appear for the examination. The Senior Supervisor may at his/her discretion admit those who give him/her a satisfactory reason.
3. Candidates should write their answers in legible handwriting. They are warned that zero marks may be assigned to answers which cannot be assessed by the examiners owing to illegible handwriting.
4. Write on both sides of a page. Rough work where necessary, should be done on the last page in the space provided. No page should be left blank. Any such act shall be treated as unfair means.
5. Do not write anything on the Examiner & Moderator Sheet (Part-B) & Re-Evaluator Sheet except Candidate details.
6. Do not damage or make any stray marks on the barcodes.
7. Candidates will not be permitted to leave the examination hall until half an hour after the question paper is distributed.
8. All answer-books supplied shall be returned whether written or blank. Nothing shall be written on the question paper.
9. No sheet shall be torn from the provided answer-books nor shall additional papers be attached to them.
10. Write correct Barcode Supplement on main Answer Book.
11. A warning bell will be given ten minutes before the close of the examination. Candidates will not be allowed to leave the examination hall during the last ten minutes. At the final bell, they must stop writing and be ready to hand over their answer books to the Junior Supervisor. They should not leave their seats until answer-books from all candidates are collected by the Junior Supervisor.

UNFAIR MEANS IN THE EXAMINATIONS

14. Candidates shall write the answers only with BLUE/BLACK ink Ball pen only. Use of any other Pen like Gel ink or Fountain Ink or any other colour ink, will be treated as unfair means in terms of revealing of identity.
15. Candidates are forbidden to:

(i) bring any book, notes, scribbling papers, pages, Mobile phones/smart watches or any other similar devices.

(ii) speak or communicate in any manner to any other candidate, while the examination is in progress, and

(iii) take with them any answer-book written or blank while leaving the examination hall.

The supervisors/authorized persons are authorized to check the students.

16. A candidate who disobeys any instructions issued by the Senior/ Junior Supervisor or who is guilty or rude or disobedient behaviour is liable for disciplinary action to be taken against him/her by the University as per O-5050.
17. Do not fold the answer-book anywhere because it will be treated as unfair means in terms of revealing of identity.
18. Candidates suspected to be guilty of any of the aforesaid acts will be allowed to write their paper only after giving an undertaking in writing that the decision of the University in respect of the reported act of unfair means is binding on them / Exchange of writing materials, stencils, mathematical instruments etc. is strictly prohibited. If candidates want anything, they should approach the Junior Supervisor without disturbing other candidates. However, they should not leave their seats on any account.
19. Any method to bribe the examiner/s by attaching currency notes or letters is strictly prohibited and will result in serious action being taken by the University.
20. Seat number should be written only the space provided for the same. Candidate should not write his/her name in any part of the answer-book. Writing Name, Seat No., Phone/Cell No., putting signature, use of religious Invocation or any writing that is not relevant to the answers anywhere in the answer-book will be treated as attempts to reveal identity.
21. Underlining of answers for focusing attention is permitted. However, use of varied inks, except for illustrations and figures must be avoided. DO NOT use symbol like encircling the question or using colour arrows for P.T.O. These will all be considered as attempt to readily identify the specific answer-book & will be treated as unfair means.
22. Candidates are requested to go through the provisions of O-5050 for preventing malpractices at University.

IT IS PRESUMED THAT CANDIDATE HAS READ ALL THE ABOVE INSTRUCTIONS.